

Change of Client Account Information Form 更改客戶資料表格

日期 / Date : _____

客戶姓名 Account Name: _____ 客戶號碼 Account Number: _____

- 請由 _____ 本人之地址更改如下
With effect from _____, please change my mailing address as follows:
****更改地址必須附上 3 個月內之地址證明文件 Address proof (within 3 months) must be provided for change of address.**

新地址 (New Address) _____

請選擇以下其中一項通訊方法或結單語 Please select one of the following method of communication or language of statement:

- E-mail Address 電郵地址 Residential address 住宅地址 Business address 工作地址
 Other address, please specify (其他地址，請說明) _____

Statement Language 結單語言： Traditional Chinese 繁體中文 English 英文 Simplified Chinese 簡體中文

聯絡電話 (公司) Telephone No. _____ 傳真號碼 Fax No. _____

聯絡電話 (公司) Telephone No. _____ 傳真號碼 Fax No. _____

聯絡電話 (住宅) Telephone No. _____ 手提電話號碼 Mobile Phone No. _____

電郵地址 E-mail address _____

銀行戶口號碼 (Bank Account)
銀行名稱 Name of Bank _____ 戶口號碼 Account No. _____

其他 Others: _____

客戶簽署及公司印章(如適用)
Authorized Signature(s) and Company Chop (if applicable)

FOR OFFICE USE ONLY 公司專用

S.V. By:	Input By:	Checked By:	Approved By:
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